

Agenda Summary Report (ASR)

Franklin County Board of Commissioners

DATE SUBMITTED: 10/26/2022	PREPARED BY: Shirley Jones
Meeting Date Requested: 11/01/2022	PRESENTED BY: Keith Johnson
ITEM: (Select One) <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Brought Before the Board Time needed:	
SUBJECT: Dissolution of HAPO Center Petty Cash Funds	
FISCAL IMPACT: No fiscal impact, transfer of cash fund into HAPO Center checking account.	
BACKGROUND: Res. 2018-185 TRAC (HAPO Center) established a petty cash fund in the amount of \$250, but the cash on hand is no longer necessary.	
RECOMMENDATION: Approve the resolution	
COORDINATION: Keith Johnson, County Administrator Duane Davidson, Interim County Administrator	
ATTACHMENTS: (Documents you are submitting to the Board) ASR/Resolution	
HANDLING / ROUTING: (Once document is fully executed it will be imported into Document Manager. Please list <u>name(s)</u> of parties that will need a pdf) Administration Office Treasurers' Office Auditing Office	

I certify the above information is accurate and complete.



Duane Davidson, Interim County Administrator

FRANKLIN COUNTY RESOLUTION _____

BEFORE THE BOARD OF COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

DISSOLUTION OF THE HAPO CENTER PETTY CASH FUNDS

WHEREAS, Resolution 2018-185 reduced the TRAC (HAPO Center) petty cash fund to the amount of \$250.00; and

WHEREAS, the cash on hand in the amount of \$250.00 is no longer necessary and the HAPO Center is seeking approval to deposit the funds into the Columbia Bank HAPO Center Operations account; and

WHEREAS, the Board of Franklin County Commissioners constitutes the legislative authority of Franklin County and deems this to be in the best interest of the County.

NOW THEREFORE, BE IT RESOLVED, the Board of County Commissioners of Franklin County, Washington, hereby authorizes closing of the \$250.00 petty cash fund and authorizes the funds to be deposited into the Columbia Bank HAPO Center Operations account.

APPROVED this _____ day of _____ 2022.

**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**

Chair

Chair Pro Tem

Member

ATTEST:

Clerk to the Board

FRANKLIN COUNTY RESOLUTION NO. 2018 185

BEFORE THE BOARD OF COUNTY COMMISSIONERS, FRANKLIN COUNTY, WASHINGTON

RE: RESCIND RESOLUTIONS 95-195, 96-095, 96-126, 95-198, 95-260 and 2009-066
RE: AUTHORIZATION OF TRAC BOX OFFICE FUNDS

WHEREAS, Resolutions 95-195, 96-095, 96-126, 95-198, 95-260 and 2009-066 authorized TRAC's petty cash funds for the following:

1. Office Petty Cash Fund - \$1,000
2. Box Office Funds - \$9,000** (box office funds actually \$8750 due to a loss of \$250 in Feb 2017, reported to the SAO and Auditors office)

WHEREAS, with the approval of 2014-171 TRAC Temporary Extra Event Change, the approval of 2015-358 for the use of Purchase Cards as well as outside vendors providing concessions and bar services, the amount of money allocated for these types of petty cash funds has changed; and,

WHEREAS, the TRAC General Manager as reviewed the needs of the facility for such a fund and has found that the amount of \$250 should be sufficient for Box Office Funds to allow the making of change for selling tickets during normal business hours prior to events; and,

WHEREAS, the residual amount of Office Petty Cash Funds \$1,000 and Box Office funds of \$8,500 shall be reimbursed to the TRAC Operations Fund; and,

WHEREAS, the Board of Franklin County Commissioners constitutes the legislative authority of Franklin County and deems this to be in the best interest of the County;

NOW, THEREFORE, BE IT RESOLVED, the Franklin County Board of Commissioners hereby authorizes the TRAC Box Office funds in the amount of \$250 with the reimbursement of the Office Petty Cash Funds \$1,000 and Box Office funds of \$8,500 to the 405 TRAC Operations Fund; and,

BE IT FURTHER RESOLVED, the custodian for this account shall be the TRAC Finance Manager; and,

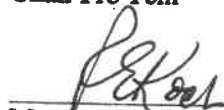
BE IT FURTHER RESOLVED, Resolutions 95-195, 96-095, 96-126, 95-198, 95-260 and 2009-066 are hereby rescinded.

APPROVED this 5 day of JUNE 2018.

**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**


Chair


Chair Pro Tem


Member
cc: TRAC Facility

Attest:


Clerk of the Board
Originals: Auditor